

BOARD OF TRUSTEES  
**BOARD MEETING MINUTES – December 20<sup>th</sup>, 2022**

On December 20<sup>th</sup>, 2022 the Roosevelt Children’s Academy Charter School Board of Trustees held a teleconferencing Board Meeting pursuant to notice; at the Roosevelt Children’s Academy Charter School, 201 Debevoise Avenue, Roosevelt, N.Y. with Chair Rev Reginald Tuggle presiding.

ROOSEVELT CHILDREN’S ACADEMY CHARTER SCHOOL

**MOTION TO OPEN MEETING:** Chair Rev Reginald Tuggle officially called the meeting to order at 6:03 P.M. A motion was made by DWashington, to open the Board Meeting. The motion seconded by Dr King-Cheek.

**INTRODUCTORY COMMENTS:** Chair opened the meeting with a welcome to everyone, on behalf of the entire board.

The Chair noted and thanked the faculty and staff for all their hard work in educating our students during the school year, wishing administration, teachers, teacher assistants, HR, operations, maintenance/security and everyone in our RCA family a happy, safe and prosperous holiday season and a blessed new year!

The Chair commented on News 12 Long Island coverage of the toy donations to the pediatric wards of two local hospital as well as visits to First Responders by staff during the holidays. The school received some good exposure from the hospital donations to the pediatric wards of Mount Sinai South Nassau and Nassau University Medical Center. The Chair commended students/teachers/principals, Ms Burden and Ella Portero for the role she played in organizing the media event. The Chair also expressed the boards gratitude for the over 400 signed Petitions gathered from RCA families in support of the Building Expansion Project at 111-115 Pleasant Ave. The Chair thanked Ms Burden and Ella Portero for the role played in gathering the signatures because the signatures are very important for the school in highlighting the confidence our families have in support of the building expansion.

**ESTABLISHMENT OF A QUORUM:** Chair Tuggle acknowledged the Trustees names to be called to establish a quorum.

Present: Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Dr King-Cheek)

ADDITIONAL ATTENDEES-Steven Martir, (Counsel to the Board); Tyra Washington, Consultant to Board, Simone Roberts, Middle School Principal; Reshma Persad, Elementary Principal; Philip Leconte, COO&CFO; Laron Walker, CSBM; Ella Portero, Secretary to the Board.

**Adopted: December 20<sup>th</sup>, 2022**

A motion was made by Trustee Burden that the Minutes from the November 22<sup>nd</sup>, 2022 Board Meeting be approved as written. The motion was seconded by Garner and unanimously approved.

**Ratifying & Confirming Resolution**

**Adopted: December 20<sup>th</sup>, 2022**

**BE IT RESOLVED**, that the Roosevelt Children’s Academy Charter School Board of Trustees in the December 20<sup>th</sup>, 2022 Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School authorized unanimously a Ratifying & Confirming Resolution adopting the November 22<sup>nd</sup> 2022 Board Meeting Minutes as written. The motion carried. After which the school reports were presented.

Ayes: 7 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Dr King-Cheek)

Noes: 0 Absent: 0 Abstentions: 0

**Page 2 of 24**

Roosevelt Children's Academy Charter School

Board of Trustees Board Meeting Minutes – Tuesday, December 20<sup>th</sup>, 2022

**SCHOOL OPERATION Budget Update:** – Chief Operation's/Financial Officer (COO&CFO) presented the Updated Enrollment presentation for 2022-23. Enrollment update presented reflected a student count of 724 as of December 20<sup>th</sup>. Ahead of last year's pace. Of that total 542 students re-registered. Incoming students registered 182. Of that total 87 were incoming Kindergarten. The budget is based on student count of 700.

The Approved Budget for fiscal 2022-23 presented as of December 31<sup>st</sup> reflected total budgeted full year (FY) revenue is \$14.2 million. YTD recognized \$5.9 million. Total budgeted (FY) direct expenses \$10.1 million. Spending YTD \$4.6 million. Total budgeted (FY) indirect expense is \$4.1 million. Spending YTD \$1.9 million. On target for spending 100% of budget.

The Approved Budget for fiscal 2022-23 presented as of December 31<sup>st</sup>. 2022. Enrollment budget presented 700. Budgeted full year (FY) revenue is \$14.2 million. Budgeted direct expenses \$10.1 million. Budgeted indirect expense \$4.1 million.

Other Financial Reports: **UNAUDITED FINANCIAL STATEMENT as of December 20, 2022**

1. Statement of Financial Position Summary Report as of December 20, 2022
2. Statement of Cash Flows For The Period Ending December 20, 2022
3. Financial Performance Analysis For The Period Ending December 20, 2022
4. Statement of Activities Summary Report For The Period Ending December 20, 2022

**SCHOOL OPERATION: Facilities/Construction:**

1. **Demolition has been 100% completed at 111-115 Pleasant Ave. Awaiting Certificate of Occupancy.**

**OTHER:**

**Drills: (Fire, Bus, Lockdown, Evacuation Drill)s – Both sites completed the required 8 fire drills by December. The 4 remaining fire drills will be completed in the Spring.**

- **Bus Drills - 2 bus drill completed. The remaining bus drill will be completed in the Spring This will complete the 3 mandated drills for both sites during the 2022-23 School Year**
- **Lockdown Drills – Will be performed in February 2023. The committee had recommended 1 additional drill to be carried out for an overall clarity for staff and students**
- **Evacuation Drill: Mandated evacuation drill is tentatively scheduled toward April 2023.**

**SCHOOL ACADEMIC REPORT**

Principals presented Academic report outlining Academics, Climate & Culture, Meetings with staff, Home /School connections, Communications with CSE, Meetings with operations and CSI.

**Elementary Report:**

**School Climate & Culture:**

- COVID Cases
  - o For the month of December (decrease from previous month)
    - 0 confirmed case (students)
    - 1 confirmed case (staff) o

**From the start of the school year**

- 2 confirmed cases (students)
- 10 confirmed cases (staff)
- 0 classes placed on quarantine
- Average Student Attendance

| SEPT. | OCT. | NOV . | DEC. |
|-------|------|-------|------|
| 91%   | 89%  | 88%   | 84%  |

• Discipline

|                           | SEPT. | OCT.             | NOV. | DEC. |
|---------------------------|-------|------------------|------|------|
| In School Suspensions     | 0     | 1                | 1    | 0    |
| Out of School Suspensions | 0     | 2                | 0    | 0    |
| TOTAL                     | 0     | 2 (same student) | 1    | 0    |

• Events Overview

- Cultural Harvest Festival (Tuesday November 22<sup>nd</sup>)
- Judging for Door Decorating Contest (Wednesday December 21<sup>st</sup> )
- Holiday Concert (Thursday December 22<sup>nd</sup>)
- Class Parties (Thursday December 22<sup>nd</sup>)
- Breakfast Potluck (Friday December 23<sup>rd</sup>)

## Academics

- **At this time, there are no summative assessments to report on so just an overall ELA & Math update will be provided**
- **Math Formative Assessment Scores (enclosed in report and prepared by math instructional coaches)**
- **ELA & Math**
  - **Focus on the recommendations made by CSI from last visit**
    - **Posting Daily Objectives**
    - **Checking for Understanding**
    - **Challenging Students**
    - **Having Consistent Classroom Management Structure**
- **RTI**
  - **Cycle 1 Results (prepared by Ms. Johnson)**
  - **Total Students in Program: 90 (overall, 69/90 {77%} students made improvements)**
    - **Grade 1 (31students): 6 students remained the same, 18 students moved up 1 level, 7 students moved up 2 levels**
    - **Grade 2 (24 students): 4 students remained the same, 9 students moved up 1 level, 10 students moved up 2 levels, 1 student moved up 3 levels**
    - **Grade 3 (19 students): 6 students remained the same, 12 students moved up one level, 1 student moved up 2 levels**
    - **Grade 4 {16 students}: 11 students moved up 1 level, 0 students moved up 2 levels, 5 students remained at the same level**
- **Professional Development**
  - **Thursday December 8, 2022 (noon dismissal)**
    - **Focus: Fountas & Pinnell Refresher; Testing Accommodations; Deanslist; Restorative Practice**

## Vacancies

- **1(TeacherAssistant)**

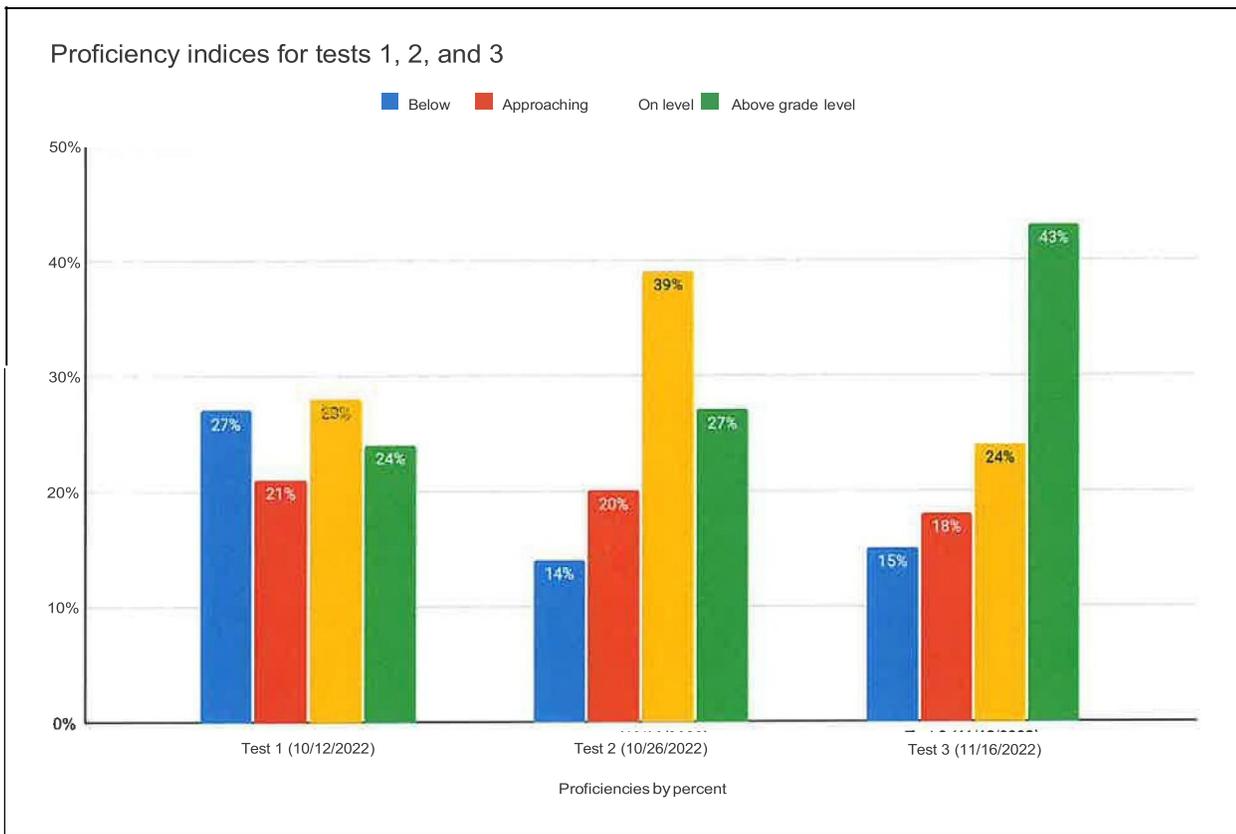
## Informal Observations

# MATH SCORES

## Proficiency indices (Kindergarten)

| Level               | Below | Approaching | On level | Above grade level |
|---------------------|-------|-------------|----------|-------------------|
| Test 1 (10/12/2022) | 27%   | 21%         | 28%      | 24%               |
| Test 2 (10/26/2022) | 14%   | 20%         | 39%      | 27%               |
| Test 3 (11/16/2022) | 15%   | 18%         | 24%      | 43%               |

For tests 1 and 2 there were 82 kindergarteners, but by test 3 there were 87 Kindergarteners.



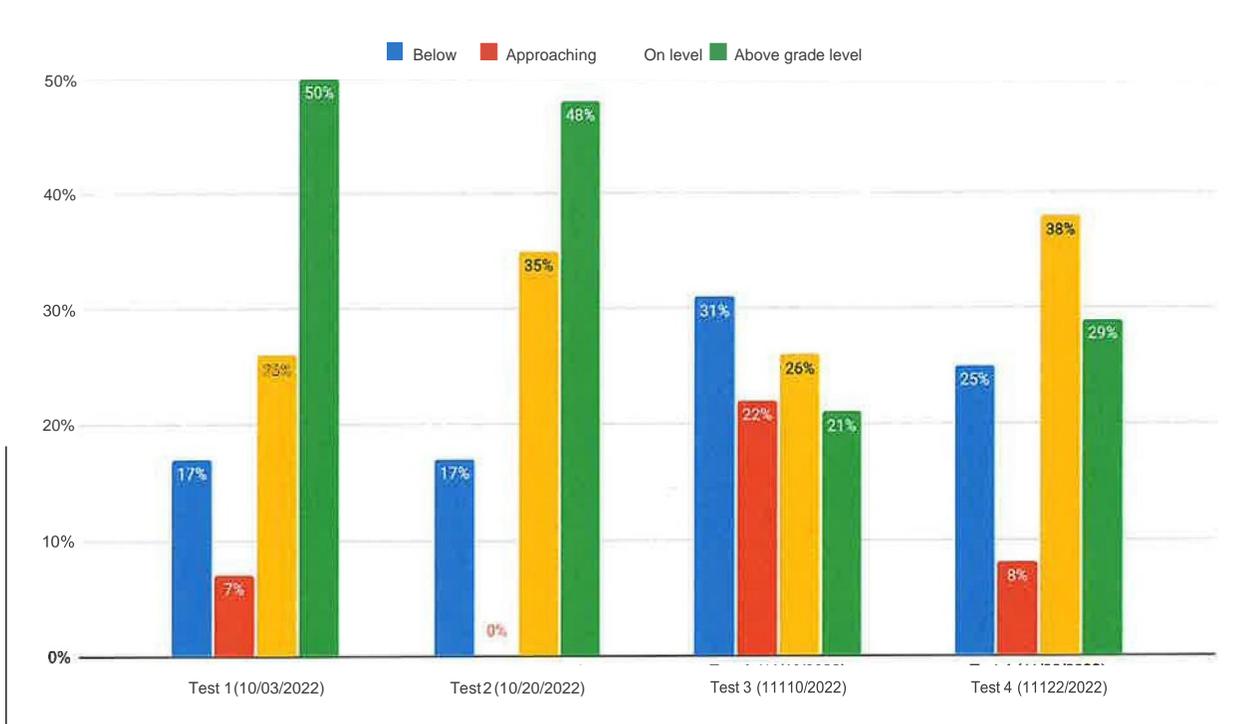
# MATH

## SCORES

Proficiency indicies (First grade)

| Level               | Below | Approaching | On level | Above grade level |
|---------------------|-------|-------------|----------|-------------------|
| Test 1 (10/03/2022) | 17%   | 7%          | 26%      | 50%               |
| Test 2 (10/20/2022) | 17%   | 0%          | 35%      | 48%               |
| Test 3 (11/10/2022) | 31%   | 22%         | 26%      | 21%               |
| Test 4 (11/22/2022) | 25%   | 8%          | 38%      | 29%               |

Test 1-2 were based on data from 94 students, while test 3 reflects 95, and test 4 reflects 97 first graders.



## **Middle School Report:**

### **ACADEMICS:**

- ❖ **Teachers and Coaches are completing their conferences with students concerning their September iReady results. It is our hope that through these conferences and having students complete three ELA and Math iReady lessons per week we will see a drastic increase in their proficiency level.**
- ❖ **I have started conferencing with students about their report cards. It is my goal to conference with each fifth through eighth grade students prior to our holiday break. It is my goal to instill within our students the importance of their education, teaching them how to communicate with their teachers so that they will always know how they are doing academically, and helping them to develop proper work ethics. If all my time and efforts are successful, we should see an increase in academic performance.**
- ❖ **In December, we will fully implement the LEXIA English program with all of our Beginning ENL students in kindergarten through eighth grade. The TAs in our students' homeroom (Elementary) and English class (middle school) will be monitoring the students' online progress for LEXIA English three days per week. The TAs at middle school will conduct mini-instructional sessions using the print materials generated by the program once per week. All applicable TAs were trained on using program during our December 8 professional development.**
- ❖ **Planning for our first issue of the RCA Eagles continues to take shape. It is our hope that we will be able to publish our first issue prior to the end of Quarter 2.**
- ❖ **Coaches and I continue to conduct weekly/bi-weekly walk throughs in math and ELA.**
- ❖ **Mrs. Cralidis will continue to conduct classroom management walkthroughs with four of our teachers. We will be focusing on chapter 10, 11, and 12 of the Teach Like A Champion techniques to coach staff with developing effective classroom management skills.**
- ❖ **To assist the development of effective instructional strategies we have decided to implement class studies. Whenever mastery of effective instructional practices is observed the admin team and I will arrange a class study for teachers and TAs to observe instruction in the classroom. Then we meet to discuss the observations and takeaways. By so doing, we hope to duplicate effective**



- ❖ **instructional practices throughout the school thereby increasing academic performances amongst our students**
- ❖ **We hosted our first student mock trial on Friday, December 9. This is another step in our Restorative Practice. This strategy will allow students to hold each other accountable and hopefully assist each other in working through the issues that resulted them in making poor choices. Students also get the opportunity to have their voices be heard and understand what they have to say matters.**
- ❖ In ELA, all grades are finishing their first module and preparing for the next module. 5th Grade is closing their first module with writing and revising a monologue based on a character's reaction to an event from Esperanza Rising. Students also include a director's note in which students write about the human right challenged by the event described in their monologues, identify the corresponding article from the UDHR, and explain how people are impacted by this issue today.
- ❖ 6th Grade culminates with the Greek Mythology module as students plan, write, and revise a scene from The Lightning Thief written from the perspective of a new character, who is the child of a Greek god. Students create a multimedia presentation explaining their narrative choice of Greek god and scene from The Lightning Thief.
- ❖ 7th Grade has finalized their first module with a revised narrative for third-grade elementary school students that tells the story of a Lost Boy or Girl of Sudan. They also create an illustrated eBook to accompany the narrative.
- ❖ 8th Grade wraps up their first module with students writing an informative essay comparing their modernized monster character to its original depiction in Latin American folklore. In addition, each student creates a webpage for their new scene and their essay.

- ❖ During December's PD, The ELA team utilizes a backwards planning template to become familiar with the content of their next module and the essential skills/standards to student success as they roll out upcoming lessons.
- ❖ In Math, 5th Grade is currently working on adding and subtracting decimals. 6th Grade is currently working on changing units of measure in the customary system. 7th Grade is currently working on adding and subtracting like fractions. 8th Grade is currently working on Unit 2: Expressions and Equations Assessment. Algebra 1 is currently working on Unit 2: Textbook Chapter 5: Linear Inequalities Test
- ❖ **The 3 new Math Support Teachers will team teach with the lead teacher. They will be assigned 5 to 6 level 2 students per class, which equates to 15 to 18 students per grade. They will consistently work with the same students throughout the year with the goal of elevating them from level 2 to level 3.**

**RTI**

- ❖ **The 2<sup>nd</sup> cycle began on November 28th.**
- ❖ **In Reading, students are continuing the LLI program as well as Achieve 3000. In Math students are using the McGraw Hill Number Worlds Intervention program.**
- ❖ **Cycle 1 growth is as follows:**
  - ✓ **Grade 1: 6 students remained the same, 18 students grew 1 level, 7 students grew 2 levels**
  - ✓ **Grade 2: 4 students remained the same, 9 students grew 1 level, 10 students grew 2 levels, 1 student moved up 3 levels**
  - ✓ **Grade 3: 6 students remained the same, 12 students grew one level, 1 student grew 2 levels**
  - ✓ **Grade 4: 11 students grew 1 level, 0 students grew 2 levels, 5 students remained at the same level**
  - ✓ **Grade 5: 6 students grew 1 level, 6 students remained at the same level.**

- ✓ **Grade 6: 2 students grew 1 level, 1 student grew 2 levels, 1 student grew 4 levels, 1 student grew 5 levels, 3 students remained at the same level.**
- ✓ **Grade 7: 3 students grew 1 level, 3 students grew 2 levels, 1 student grew 6 levels, 2 students remained at the same level.**
- ✓ **Grade 8: 3 students grew 1 level; 1 student grew 2 levels.**
- ❖ **Classroom Teachers have submitted pre-referrals for students who are making minimal progress with tier 1, 2 and 3 interventions.**
- ❖ **Child Study Team Meetings are wrapping up. 42 elementary students have been referred and 2 middle school students have been referred. So far, parents have been receptive to evaluations and will have to follow up with their districts to register and consent to evaluations. Since the recommendation has been for RCA to increase our SPED population, we are making a big push to ensure these evaluations take place but will need consistency and follow through from our parents. Ms. Johnson is working with families to provide the needed support.**

**Special Education:**

- ❖ **All students are receiving their related and academic services at this time. We have a new resource room Teacher who is providing Services for 25 students across the Elementary and Middle School.**
- ❖ **Parents and Teachers will be provided with quarter 2 progress reports in the coming weeks. The progress reports will provide insight on how students are progressing towards meeting their annual goals during the second academic quarter.**

**ENL Report:**

- ❖ **The ENL department has been working with the students for four months. The students continue to make progress. The students continue to thrive and be engaged in a variety of activities during the lessons. The students enjoyed the completion of a holiday and cultural packet about Thanksgiving.**

**SEL & Guidance Counsellor Report:**

- ❖ **Growth Mindset Wellness Celebration: All students in grades 5-8 will participate in Growth Mindset lessons/activities in all elective classes throughout the week of January 23, 2023. Guidance is working with Art, Music, Health, and PE as part of the Wellness Committee to plan these activities. The following subtopics are included in Growth Mindset are 1) Fixed Vs. Growth Mindset 2) Mistakes Help you Grow 3) Believe in the Power of Yet – “I can’t do that...yet”. 3) Psychologist Carol Dweck and Neuroplasticity 4) Pessimism Vs. Optimism 5) Keys to Motivation.**
- ❖ **Upcoming Wellness Celebration Theme for February – Random Acts of Kindness, Week of February 13, 2023. Details TBD**
- ❖ **Other Upcoming Wellness Activities –**
  - ✓ Light up the Night Fundraiser (Leukemia and Lymphoma Society School Fundraiser). School receives STEM resources and materials after the fundraiser)
  - ✓ Kids Heart Challenge
  - ✓ Wellness Walk/Special PE activity for the Spring
- ❖ **GREAT Program for Grades 5 & 6: Grade 5 has started working with Officer Akingba from the NCPD. Officer Akingba is trained in implementing the GREAT Program, a violence prevention curriculum. Officer Akingba visited 5<sup>th</sup> grade on October 28<sup>th</sup> and is scheduled to implement his next lesson on 12/9. After completing a series of sessions with grade 5, Officer Akingba will go into the 6<sup>th</sup> grade classrooms. Some of the topics covered are as follows: decision making skills, effective communication, strategies for controlling anger, respect and being a “GREAT” citizen.**
- ❖ **STRONG Youth Program for Grades 7 & 8: We collaborated with STRONG Youth Organization and are scheduled for three motivational speakers to visit our 7<sup>th</sup> and 8<sup>th</sup> grade classes throughout the course of the school year. Speakers will be taking over Mr. Ellis's Social Studies classes for the day. So far, students engaged in one talk which was held on Tuesday, November 15. The topic covered was “Crabs in a Bucket”, Cutting ties with people and places**

- ❖ **that will hold us back. Our speaker's name was Benjamin. Benjamin told students the story of his life and how it was negatively affected by peer pressure. Because he succumbed to negative peer pressure in his teens, he ended up spending 26 years in jail. Recently released from prison, Benjamin's mission is to help students realize how important it is for them to make positive choices for themselves and their futures. STRONG Youth is scheduled to return two more times this school year on February 15 and April 5.**
- ❖ **L.I.U. SEL Workshops: Doctoral students from Long Island University completed their SEL Lessons with 5<sup>th</sup> grade classes on 11/21, 11/28 and 12/2. The workshops were successful, with students engaged and enjoying the presentation. The presentations covered the topics of thoughts, feelings, actions, and practical strategies for appropriately handling our emotions.**
- ❖ **Peer Mediation Team – Our Peer Mediation Team and has been put to work and the program is continuing to gain momentum. Teachers receive a weekly email reminder that all student conflicts that involve 2-3 students should be referred to mediation. A goal of the program is for teachers to get into the habit of referring to mediation when necessary. So far, we have been practicing for 2 weeks and students have successfully completed 5 mediations. Each week, we wish to add more. I will continue to keep data and track the success of this program.**
- ❖ **College Day: It is my hope to incorporate a College Day for our middle school students in March. If some local colleges and universities can visit our school, the vision is to have a fair style event where the students can explore each college and get information. Possibly we can invite the parents to join us for this. Details TBD.**
- ❖ **School Counseling and Student Monitoring: Currently, 10 students are being seen weekly for school counseling sessions. Also, weekly student monitoring is completed with 16 students and addresses the students' feelings, review and reflection of recent behavior, behavior plan monitoring and review of academic progress. Dean and Guidance collaborate regularly on discipline issues, behavior plans, parent meetings and restorative practice.**

- ❖ **Upcoming – Continuation of Peer Mediation, GREAT and STRONG Program, Random Acts of Kindness Celebration/Theme for February, Other Wellness activities, College Day, Career Day.**

**Discipline Report:**

- ❖ **Restorative Modeling has been and will continue to be emulated in teachers' classrooms and in lesson plans.**
- ❖ **Classroom Values are posted in rooms along with Character Trait of the Month. Dean utilizes these traits with Restoratives Circles when necessary. December Trait: Caring**
- ❖ **Three Restorative Seventh Grade Restorative Circles were held in my office.**
- ❖ **Two Restorative Eighth Grade Restorative Circles were held in the classroom.**
- ❖ **Moments of Mindfulness meditation are scheduled every morning and afternoon to create a calm and community environment. \*\*\*This practice continues and is going well.**
- ❖ **Meditation Room has been established as an extra support room for those students who need to reflect on behaviors that are Tier 1 behaviors. \*\*\* This room has not been utilized November into December as frequently as it was in the beginning of the school year. \*\*\* Behaviors are improving due to Behavior Charts and teachers dealing with Tier 1 behaviors within their classrooms.**
- ❖ **Harm Circle between one staff member and student will be held this Friday due to an issue in the bus room last week.**
- ❖ **Working with several staff members to ensure that students who have disciplinary issues and IEP's/ 504 Plans are receiving district mandates. Ms. Johnson and Ms. Ms. McGrath are assisting in this process.**
- ❖ **Quarter One Dean's List Celebration was held.**
- ❖ **Coaching teachers within the classroom setting regarding discipline structures. This task has already started with the seventh-grade team. Several visits have been**

- ❖ **made with input that will be discussed with the teachers, Ms. Roberts, and team coaches. All information will be documented for resourcing purposes. *Teach Like A Champion* is the text that is utilized for PD purposes. This includes teachers reading chapters and viewing text videos, having relevant professional discussion regarding observation and what is expected of the teaching/discipline process. Discipline this month is *Procedures and Routines*.**
- ❖ **Teachers/TA’s utilize Deans’ List to record Parent Communication via phone, email, or text message. Administration strongly encourages phone communication. instead of text or email.**
- ❖ **The Uniform Policy is being enforced daily with several checks throughout the morning. Calls are made when an infraction is found. Dean’s List messages are sent out to remind parents of infractions found within student body.**
- ❖ **The Community Service Program continues. Students are working with Ms. Longo on the Holiday Concert and with Dean Cralidis on the Coat Drive.**
- ❖ **Dean and Guidance Counselor have been hosting parent grade level meetings as part of Restorative Parent Communication. These meetings are facilitated to assist parents with their students when discipline issues arise. Goal and Behavior Contracts can be created from meetings if needed. \*\*\* This practice continues. In the month of December there have been 14 parent meetings. All successful.**
- ❖ **Communication with administration is paramount. Dean communicates with Principal several times a day to discuss/review and creates strategies to make the middle school a safe and academically successful environment.**

|       | S | C | N |  |  | N | A | N |  |
|-------|---|---|---|--|--|---|---|---|--|
| ISS   |   |   |   |  |  |   |   |   |  |
| OSS   |   |   |   |  |  |   |   |   |  |
| TOTAL |   |   |   |  |  |   |   |   |  |

Below is an accounting of how the students are doing academically based upon the four academic levels. The results are reflective of the last assessment administered in each subject.

- ✓ Level 4: performing at 90% and above
- ✓ Level 3: performing at 70% - 89%
- ✓ Level 2: performing at 51% - 69%
- ✓ Level 1: performing at 50% and below

| <i>Subject</i>        | <i>Level</i>         | <i>Level</i>         | <i>Level</i>         | <i>Level</i>         | <i>% 3</i>             | <i>% 1</i>      |
|-----------------------|----------------------|----------------------|----------------------|----------------------|------------------------|-----------------|
| <b>Mathematics</b>    | 5 <sup>th</sup> : 24 | 5 <sup>th</sup> : 31 | 5 <sup>th</sup> : 9  | 5 <sup>th</sup> : 1  | <b>Increase</b><br>9%  | <b>Decrease</b> |
|                       | 6 <sup>th</sup> : 20 | 6 <sup>th</sup> : 22 | 6 <sup>th</sup> : 12 | 6 <sup>th</sup> : 8  |                        |                 |
|                       | 7 <sup>th</sup> : 3  | 7 <sup>th</sup> : 37 | 7 <sup>th</sup> : 14 | 7 <sup>th</sup> : 12 |                        |                 |
|                       | 8 <sup>th</sup> : 14 | 8 <sup>th</sup> : 17 | 8 <sup>th</sup> : 4  | 8 <sup>th</sup> : 15 |                        |                 |
|                       | Alg: 9               | Alg: 10              | Alg: 2               | Alg: 1               |                        |                 |
| <b>Total</b>          | <b>70</b>            | <b>117</b>           | <b>41</b>            | <b>37</b>            | <b>71%</b>             | <b>29%</b>      |
| <b>ELA</b>            | 5 <sup>th</sup> : 13 | 5 <sup>th</sup> : 20 | 5 <sup>th</sup> : 17 | 5 <sup>th</sup> : 10 | <b>Increase</b><br>32% | <b>Decrease</b> |
|                       | 6 <sup>th</sup> : 4  | 6 <sup>th</sup> : 21 | 6 <sup>th</sup> : 13 | 6 <sup>th</sup> : 23 |                        |                 |
|                       | 7 <sup>th</sup> : 4  | 7 <sup>th</sup> : 25 | 7 <sup>th</sup> : 30 | 7 <sup>th</sup> : 13 |                        |                 |
|                       | 8 <sup>th</sup> : 15 | 8 <sup>th</sup> : 25 | 8 <sup>th</sup> : 7  | 8 <sup>th</sup> : 27 |                        |                 |
| <b>Total</b>          | <b>36</b>            | <b>91</b>            | <b>67</b>            | <b>73</b>            | <b>48%</b>             | <b>52%</b>      |
| <b>Social Studies</b> | 5 <sup>th</sup> : 25 | 5 <sup>th</sup> : 28 | 5 <sup>th</sup> : 10 | 5 <sup>th</sup> : 2  | <b>Increase</b><br>21% | <b>Decrease</b> |
|                       | 6 <sup>th</sup> : 26 | 6 <sup>th</sup> : 31 | 6 <sup>th</sup> : 4  | 6 <sup>th</sup> : 1  |                        |                 |
|                       | 7 <sup>th</sup> : 50 | 7 <sup>th</sup> : 19 | 7 <sup>th</sup> : 5  | 7 <sup>th</sup> : 2  |                        |                 |
|                       | 8 <sup>th</sup> : 16 | 8 <sup>th</sup> : 33 | 8 <sup>th</sup> : 16 | 8 <sup>th</sup> : 8  |                        |                 |
| <b>Total</b>          | <b>117</b>           | <b>111</b>           | <b>35</b>            | <b>13</b>            | <b>83%</b>             | <b>17%</b>      |
| <b>Science</b>        | 5 <sup>th</sup> : 32 | 5 <sup>th</sup> : 22 | 5 <sup>th</sup> : 6  | 5 <sup>th</sup> : 5  | <b>Increase</b>        | <b>Decrease</b> |

|              |  |  |  |  |            |            |
|--------------|--|--|--|--|------------|------------|
|              | 6 <sup>th</sup> : 26<br>7 <sup>th</sup> : 33<br>8 <sup>th</sup> : 33 | 6 <sup>th</sup> : 27<br>7 <sup>th</sup> : 13<br>8 <sup>th</sup> : 34 | 6 <sup>th</sup> : 7<br>7 <sup>th</sup> : 14<br>8 <sup>th</sup> : 7 | 6 <sup>th</sup> : 2<br>7 <sup>th</sup> : 15<br>8 <sup>th</sup> : 1 | 6%         |            |
| <b>Total</b> | <b>124</b>   | <b>96</b>  | <b>34</b>  | <b>23</b>  | <b>79%</b> | <b>21%</b> |

**Page 16 of 24**

Roosevelt Children’s Academy Charter School  
 Board of Trustees Board Meeting Minutes – Tuesday, December 20<sup>th</sup>, 2022

Below is the data broken down in terms of new students, Cohort, and summer school.

| <u>New Student</u> | Math |  |  |  | ELA |  |  |  |
|--------------------|------|--|--|--|-----|--|--|--|
| Grade Level        |      |  |  |  |     |  |  |  |
| 5 <sup>th</sup>    |      |  |  |  |     |  |  |  |
| 6 <sup>th</sup>    |      |  |  |  |     |  |  |  |
| 7 <sup>th</sup>    |      |  |  |  |     |  |  |  |
| 8 <sup>th</sup>    |      |  |  |  |     |  |  |  |

4: 90% - 100%      3: 70% - 89%  
 2: 51% - 69%  
 1: 0% - 50%

| <u>Cohort Student</u> | Math |  |  |  | ELA |  |  |  |
|-----------------------|------|--|--|--|-----|--|--|--|
| Grade Level           |      |  |  |  |     |  |  |  |
| 5 <sup>th</sup>       |      |  |  |  |     |  |  |  |
| 6 <sup>th</sup>       |      |  |  |  |     |  |  |  |
| 7 <sup>th</sup>       |      |  |  |  |     |  |  |  |
| 8 <sup>th</sup>       |      |  |  |  |     |  |  |  |

| <u>Summer School</u> | Math |  |  |  | ELA |  |  |  |
|----------------------|------|--|--|--|-----|--|--|--|
| Grade Level          |      |  |  |  |     |  |  |  |
| 5 <sup>th</sup> (3)  |      |  |  |  |     |  |  |  |
| 6 <sup>th</sup> (15) |      |  |  |  |     |  |  |  |

|                      |  |  |  |  |  |  |  |  |
|----------------------|--|--|--|--|--|--|--|--|
| 7 <sup>th</sup> (21) |  |  |  |  |  |  |  |  |
| 8 <sup>th</sup> (20) |  |  |  |  |  |  |  |  |

School  
Board of Trustees Board Meeting Minutes – Tuesday, December 20<sup>th</sup>, 2022

**CSI Recommendation:**

- Clear Objectives
- TAs supporting students academically
- Effectively using techniques to Check for Understanding (aggressive monitoring and feedback during the lesson)
- Engaging students through questions and activities to foster Higher Order Thinking (Student Center Learning)
- Student Discourse
- Establishing and maintaining a classroom environment with a consistent focus on academic achievement
- Teacher evaluations contain clear statements of targets for teacher performance

**Principal Goals:**

- **To maintain high expectations for both students and staff.**
  - ✓ **Holding staff accountable for delivering rigorous and engaging instruction.**
  - ✓ **Holding staff accountable for adhering to school policies and expectations.**
  - ✓ **Implementing programs that foster student academic achievement such as, the incentive points, awards day, Student Government, etc.**
  - ✓ **Holding students accountable for following school policies and procedures.**
  - ✓ **Meeting with Staff quarterly to establish and discuss their personal and professional goals**
- **To development a better home/school community.**
  - ✓ **Hosting quarterly parental events**
  - ✓ **Continuing open communication with families**
  - ✓ **Creating a welcoming environment for parents, students, and staff**

**Academic Goals:**

- **In the area of mathematics, it is our goal to have a 20% growth of students performing at levels 3 and 4 among all grade levels by April 2023 in comparison to that of June 2022. We ended the 2021-2022 academic school year at 54% of our students performing at a level 3 or 4. This was based upon the End of the Chapter assessments. In terms of the IReady Diagnostic assessment, 39% of our students were performing at a level 3 or 4 at the time of the third Diagnostic assessment.**
- **In the area of ELA, it is our goal is to have at least 45% of students performing at levels 3 and 4 in writing by the mid-year Benchmark assessment.**

**Vacancies:**

- ❖ **We are currently fully staff**

**COVID:**

- ❖ **Since the last Board meeting, we had no known staff positive COVID case.**

**HONORS:**

- ❖ **Our 8<sup>th</sup> year of our RCA High Honor Society Program has begun. We currently have 43 inductees.**
- ❖ **One of our 8<sup>th</sup> grade students have been selected to participate in our All County Music Festival**
- ❖ **Semester 1 Awards Day will take place on February 16<sup>th</sup>, 2023. 71% of our students met the below criteria during the first quarter.**
  - ✓ **High Honor Roll: Accumulative Average 95% and above**
  - ✓ **Honor Roll: Accumulative Average 90% - 94.9%**
  - ✓ **Merit Award: Accumulative Average 87% - 89.9%**
  - ✓ **Rising Stars Award: Accumulative Average 80% - 86.9%**

**Page 21 of 24**

Roosevelt Children's Academy Charter School

Board of Trustees Board Meeting Minutes – Tuesday, December 20<sup>th</sup>, 2022

**SPECIAL EVENTS:**

- ❖ **December 21: Basketball Scrimmage**
- ❖ **December 22: Winter Concert/Art Show**

**FIELD TRIPS (Pending):**

- **Trip to the Holocaust Museum**
- **Trip to Madame Toussaint Museum**
- **Hall of Science**
- **Riverhead Aquarium**

**Ratifying & Confirming Resolution**

**Adopted: December 20<sup>th</sup>, 2022**

**BE IT RESOLVED**, that the Roosevelt Children’s Academy Charter School Board of Trustees in the December 20<sup>th</sup>, 2022. Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the COO/CFO report. Being that there were no further discussions, a motion was made by Trustee Garner for the acceptance of the COO/CFO report. The motion was seconded Trustee Chien. The motion carried.

Ayes: 7 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Dr King-Cheek)

Noes: 0 Absent: 0 Abstentions: 0

**Adopted: December 20<sup>th</sup>, 2022**

**BE IT RESOLVED**, that the Roosevelt Children’s Academy Charter School Board of Trustees in the December 22<sup>nd</sup>, 2022 Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the acceptance of the Principal report. A motion was made by Trustee Burden for the acceptance of the Principals reports. Being that there were no further discussions the motion was seconded by Trustee Garner. The motion carried.

Ayes: 7 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Dr King-Cheek)

Noes: 0 Absent: 0 Abstentions: 0

**Adopted: December 20<sup>th</sup>, 2022**

**BE IT RESOLVED**, that the Roosevelt Children’s Academy Charter School Board of Trustees in the December 20<sup>th</sup>, 2022 Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School unanimously authorized a Ratifying & Confirming Resolution adopting the acceptance of the Assignment of Trustees into Classes for purpose of staggering the expiration of their terms.

**Ratifying & Confirming  
BOARD RESOLUTIONS  
ASSIGNMENT OF TRUSTEES INTO CLASSES  
December 20, 2022**

The Board of Trustees (the “**Board**”) of Roosevelt Children’s Academy Charter School (the “**School**”), a New York not-for-profit education corporation, does hereby adopt the following resolutions at a duly held and noticed meeting on the date set forth above.

**WHEREAS, at the November 22, 2022 meeting of the Board, the Board adopted to a resolution to amend and restate the School’s by-laws (the “A & R By-laws”) to, among other things, divide Directors into three (3) classes: (“Class 1”), (“Class 2”) and (“Class 3”; together with Class 1 and Class 2- the “Classes”) for the purpose of staggering the expiration of their terms, thereby creating continuity and otherwise more effectively managing Director service to the School; and**

**WHEREAS, the Board is currently comprised of seven (7) Directors, all of whose terms expire on June 30, 2025; and**

**WHEREAS, the Board wishes to assign all Directors into Classes to accomplish the foregoing;**

**NOW THEREFORE, BE IT RESOLVED, the attached class schedule (the “Class Schedule”) annexed hereto as Exhibit A is hereby adopted with immediate effect;**

**BE IT FURTHER RESOLVED, that the Board and the School are hereby authorized and directed to execute and deliver any other documents that may be necessary to effectuate the foregoing;**

**BE IT FURTHER RESOLVED, that all actions heretofore taken for and on behalf of the Board and the School in connection with the foregoing shall be and hereby are ratified and approved, and that the authority given hereunder shall be retroactive and any and all acts hereunder performed prior the passage of these resolutions are hereby approved.**

A motion was made by Trustee Garner for the acceptance of the Board Staggers. Being that there were no further discussions the motion was seconded by Trustee Burden. The motion carried.

Ayes: 7 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Dr King-Cheek)

Noes: 0 Absent: 0 Abstentions: 0

**Ratifying & Confirming Resolution**

**Adopted: December 20<sup>th</sup>, 2022**

**BE IT RESOLVED**, that the Roosevelt Children’s Academy Charter School Board of Trustees in the December 20<sup>th</sup>, 2022 Board of Trustees Teleconference Board Meeting on behalf of the Roosevelt Children’s Academy Charter School unanimously authorized a Ratifying & Confirming Resolution to accepting the approval of personnel actions identified for staffing in the Position Control Form. Being that there was no further discussion, a motion was made by Burden approving the adoption of the resolution approving the personnel action items. The motion was seconded by Trustee Chien and unanimously approved. The motion carried.

**New Hire:**

**Myles Timko\_ Teacher Assistant \_\_ Middle School\_ Start Date \_1-3-2023**

Ayes: 7 Trustee (Tuggle, DWashington, Arroyo, Burden, Chien, Garner, Dr King-Cheek)

Noes: 0 Absent: 0 Abstentions: 0

**PARENT REPORT:** PG commented on the parent engagement, included virtual/in-person activities to provide information to support family participation in events in Roosevelt and Hempstead. Community events included RCA students drop off of toys to the Pediatric Ward of local community hospitals (Mount Sinai South Nassau and Nassau University Medical Center). Hospital administrators greeted students and expressed their appreciation for the students valued service to the community. During the talk to students the administrators stated the recreational toys and craft items will help to normalize the children’s experience while in isolation and provide for something pleasurable while they are receiving care away from home. RCA students’ actions displayed generosity, caring and compassion and they learned a powerful lesson on the impact of community involvement. News12 Long Island covered the 12/14 event.

**PBLIC COMMENTS:** Members of the community were acknowledged.

**EXECUTIVE SESSION:** NONE

**ADJOURN.** The Board meeting ended at approximately 6:35 P.M. with a motion to adjourn made by Trustee Burden. The motion was seconded by Trustee Chien. The motion was passed unanimously without debate.

Respectfully Submitted by,

*Ella Portero*

Ella Portero, Secretary to the Board